



How to fill out the online form

After you have created a LinkUW Jira account you can send requests using the LinkUW online form

1. Visit the [LinkUW Online Form site](#).
2. Click on the "LinkUW Request Form"

Help Center / LinkUW Customer Portal

LinkUW Customer Portal

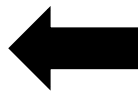
Welcome! You can raise a request for LinkUW using the options provided.

What can we help you with?



LinkUW Request Form

General request form for LinkUW



3. Fill out the form using the following definitions.
 - **Raise this request on behalf of**
 - This should auto-fill with the requester's email address
 - **What do you need help with?**
 - In the first box choose either HR or finance from the drop-down.
 - In the second box choose the service you are requesting help with. If you do not know, select unknown.
 - **Reporting Division**
 - Select the school, college, or division you report to/work in from the drop-down. Select the division that represents your home unit.
 - If you do not see your division listed, please contact your local HR or finance lead.
 - **Request Summary**
 - Enter a short description of the request, no more than one sentence long.

- **Request Detail**

- Fill in more information about your request. Provide as much detail as you can.
- [Do not provide sensitive information or restricted data.](#)
- If you are completing this request form for someone else, please put the alternate's name in this field.
-

- **Attachment (optional)**

- Attach any information LinkUW may need to complete your request.
- [Do not provide sensitive information or restricted data.](#)
-

- **Contact Phone (optional)**

- If you would like to add your phone number, enter it as xxx-xxx-xxxx.

4. Click the "Send" button to submit the request to LinkUW. You will receive a confirmation email with your LinkUW ticket number shortly after you submit your request.

ESPAÑOL / SPANISH

Si quiere solicitar servicios de traducción o interpretación en español por favor llame a la Oficina de Servicios Lingüísticos y Culturales (Oficina de Recursos Humanos) al (608) 263-2338; (608) 263-0623 o al (608) 265-0838. O escribanos al correo electrónico spanish-cla@wisc.edu. Gracias.

HMOOB / HMONG

Yog koj xav tau kev pab txhais ntawv los lus Hmoob, thov hu rau *Cultural Linguistic Services (Office of Human Resources)* rau (608) 263-2217 los xa ntawv rau hmong-cla@wisc.edu. Ua Tsaug.

ཨོ་ཡི་ཤི་ཁ། / TIBETAN

ཁྱེད་ལ་བོད་སྐད་ཐོག་སྐད་སྒྱུར་དང་ཡིག་སྒྱུར་གྱི་ལཱ་ལ་རུང་གོ་རྒྱུ་ལྟར་སྐད་ཡིག་ཞབས་ཞུ་ཁྱེད་ (ལས་ཁྱེད་བདག་གཞིར་ལས་ཁུངས་) ལ་ཁ་ལ་པར་
(608) 890-2545 རེ་སྒྲིག་འཕྲིན་ tibetan-cla@wisc.edu ལ་འབྲེལ་བ་གནང་རོགས་ཞུ། ལུགས་རྗེ་ཆེ།

中文 / CHINESE

如果您需要中文笔译或口译服务，请联系文化语言服务中心 (人力资源办公室)，电话 (608) 890-2628或电子邮箱 chinese-cla@wisc.edu。谢谢！

नेपाली / NEPALI

यदि तपाईंलाई नेपाली भाषाको अनुवादन वा उल्था सेवा आवश्यक भएमा, कृपया सांस्कृतिक भाषागत सेवा, (मानव संसाधन कार्यालय) को (608) 262-7521 वा nepali-cla@wisc.edu मा सम्पर्क गर्नुहोला । धन्यवाद ।

Jane Doe

raised this on 21/Nov/25 8:04 AM

Show details

Status

RESOLVED

Activity

Automatic response 21/Nov/25 9:43 AM

Your request status has changed to Active.

Automatic response 24/Nov/25 4:12 PM

Your request status has changed to Resolved.

Automatic response 24/Nov/25 4:12 PM

Your request status has changed to with resolution Done.

Add a comment

Notifications on

Request type

LinkUW Request Form

Shared with

Jane Doe

Creator

+ Share

Si quiere solicitar servicios de traducción o interpretación en español por favor llame a la Oficina de Servicios Lingüísticos y Culturales (Oficina de Recursos Humanos) al (608) 263-2338; (608) 263-0623 o al (608) 265-0838. O escribanos al correo electrónico spanish-cla@wisc.edu. Gracias.

Yog koj xav tau kev pab txhais ntawv los lus Hmoob, thov hu rau *Cultural Linguistic Services (Office of Human Resources)* rau (608) 263-2217 los xa ntawv rau hmong-clc@wisc.edu. Ua Tsauq.

ཁྱད་ལ་བད་སྐད་ཐོག་སྐད་རྒྱུར་དང་ཡིག་རྒྱུར་གྱི་རོགས་རམ་དགོས་ཆེ་རིག་གཞུང་སྐད་ཡིག་ཞབས་ཁྱེལ་ (ལས་ཁྱེད་བདག་གཉེར་ལས་ཁྱེད་ས) ལ་ཁ་པར་
(608) 890-2545 རམ་སྒོལ་འཕྲིན་ tibetan-clc@wisc.edu ལ་འབྲེལ་བ་གནང་རོགས་ཞུ། ལྷག་པ་རྗེ་ཆོ།

如果您需要中文笔译或口译服务，请联系文化语言服务中心(人力资源办公室)，电话 (608) 890-2628或电子邮箱 chinese-clc@wisc.edu。谢谢！

यदि तपाईंलाई नेपाली भाषाको अनुवादन वा उत्था सेवा आवश्यक भएमा, कृपया सांस्कृतिक भाषागत सेवा, (मानव संसाधन कार्यालय) को (608) 262-7521 वा nepali-clc@wisc.edu मा सम्पर्क गर्नुहोला । धन्यवाद ।

